

Oxford Mayor and Council
Work Session
Monday, January 23, 2023 – 6:30 P.M.
Oxford City Hall
110 W. Clark Street, Oxford, Georgia
Agenda

1. **Mayor's Announcements**
2. **Committee Reports** – The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and Sustainability Committee will update the Council on their recent activities.
 - a. The Trees, Parks, and Recreation Committee would like to make a recommendation for a three-year budget plan so they may make better long-term plans for work with the City's Trees. Mr. Mike McQuaide will present the attached Proposed Budget Request.
3. ***Clarification on Fee for Use of the Town Green:** The City Council by resolution on January 6, 2014 imposed a fee of \$500/day for the rental of the Town Green. In the past, if the City was holding an event on the same day as a non-profit, such as the Lion's Club, then we would waive the fee as the event would be enhanced by more participation. Staff is seeking guidance on the ability to waive fees when no City event is planned on the same day. We have had recent requests to use the Town Green from the Lion's Club and Allen Memorial UMC.
4. ***Reappointments for the Oxford Downtown Development Authority:** As may be observed from the attached document, the Oxford Downtown Development Authority Directors in seats five, six, and seven are in need of re-appointment in order to follow along with the term requirements. The DDA has reviewed and approved this list.
5. ***Next Steps with the Yarbrough House:** As directed by the Council, staff sent out a Request for Proposal for the Rehabilitation or Relocation of the Yarbrough House. The City did not receive any proposals. Staff is seeking guidance on next steps for this property.
6. ***Service Delivery Strategy: Water Service Area Changes:** The Newton County Water & Sewerage Authority (NCWSA) and the City of Covington are working to finalize a water service area swap that additionally involves two areas that would impact the City of Oxford. According to the rules to amend the Service Delivery Strategy, we must have the County, County Seat, and three additional cities approve the changes of service area. This is a modification of the proposal brought to the City on July 11, 2022.
7. ***Asbury Street Park Landscape Maintenance Contract** – It has come to staff's attention that the landscaping contract we have for Asbury Street Park appears to have been in place since at least 2020, with pricing dating back to 2019. The terms of the contract has a self-renewing clause and since one council may not contractually bind another, it may be necessary to send out a Request for Proposal in order to receive new bids.

8. ***Atkins Engineering Task Order for the SR 81/Geiger Street Entrance Sign Plans:** Please see the attached Task Oder for details. Atkins is proposing a \$17,000 budget to create construction drawings for the entrance sign. The City has \$60,000 in the CIP for this project.
9. ***Consideration of a Resolution to Amend the FY2023 Capital Improvement Plan for the Purchase of a Leaf Vacuum**
10. **Other Business**
11. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.
12. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

*Attachments